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Step I: Gather four empty baskets/laundry baskets and one trash bag and take them to your room. Tape labels to each basket.

- Step 2: Pull everything out from on top of and under the beds, corners, closet, and every single thing on the floor, and put it in a pile in the middle of the room.
- Step 3: Make the beds with clean sheets. Put the dirty sheets in the basket marked "laundry."
- Step 4: Hunt through the pile for trash and put trash in the trash bag.
- Step 5: Sort the pile in the middle of the floor into the labeled baskets (keep an eye out for any trash you missed).
- Step 6: Return books from book basket to bookshelves (make sure library books are kept separate and given to mom!).
- Step 7: Put toys from toy basket away.
- Step 8: Put things that belong in other rooms away where they belong.
- Step 9: Take basket full of laundry to the washing machine and start a load of laundry (ask for help if you need it).
- Step 10: Throw trash away.
- Step II: Vacuum your room.

My Clean Bathroom

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Looks Like This:

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- Step 1: Pick up dirty clothes, rugs, and put them in a dirty laundry basket.
- Step 2: Take the dirty laundry and put it in the washing machine (ask for help if you need it).
- Step 3: Pick up trash off of the floor and throw it away.
- Step 4: Pick up everything that doesn't belong off of the floor and put it away where it belongs.
- Step 5: Pick up everything that doesn't belong off of the counters and put it away where it belongs.
- Step 6: Wipe out the sink and faucets.
- Step 7: Clean the countertops.
- Step 8: Wipe down the toilet seat, under the seat, top of toilet, and sides of toilet.
- Step 9: Clean the inside of the toilet (ask for help if you need it).
- Step 10: Clean the tub and shower.
- Step II: Sweep and mop the floor.
- Step 12: Empty the trash can.
- Step 13: Hang fresh towels.
- Step 14: Replace toilet paper if needed.

My Clean School Area

Looks Like This:

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- Step 1: Find all school books and neatly arrange them where they belong.
- Step 2: Gather all school supplies and put them where they belong (glue, scissors, pencils, crayons, etc).
- Step 3: Gather all craft supplies and put them where they belong.
- Step 4: Clean up any flash cards or other school materials and put them where they belong.
- Step 5: Put any projects, completed papers, and school work where it belongs (ask mom if you need help).
- Step 6: Gather all trash and throw it away.
- Step 7: Wipe down desks/work areas.

My Clean Laundry Room

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- Step 1: Take any clean clothes, blankets, or towels and put them away where they belong.
- Step 2: Gather all lint and trash and throw it away.
- Step 3: Put away everything on top of the washer and dryer where it belongs.
- Step 4: Straighten up laundry soap, fabric softener, and cleaners. Line them up neatly, making sure they are put away where they belong.
- Step 5: Check all flat surfaces (countertops, storage containers, etc) for other things that can be put away.
- Step 6: Dust washer, dryer, and counters.
- Step 7: Sweep and mop the floor.